

M.S.A.D. #30

EXTENDED EDUCATIONAL PROGRAMS (FIELD TRIPS AND CLASS TRIPS)

IGC

The Board realizes the importance of using the out-of-doors and out-of-school resources as part of the instructional process. Teachers are encouraged to use these resources to extend and enrich the classroom instruction.

Field Trips:

Field trips related to classroom instruction are encouraged at all grade levels. Needless to say, there are some financial limitations on the number of trips and the length of trips; however, every effort will be made to provide for as many trips as are practical. All field trips require the approval of the Administrator. Teachers must request field trips in a timely fashion and must secure adequate supervision as determined by the Administrator. Students will generally be transported by school bus unless other arrangements are approved by the Administrator. When individual parent or community drivers are used to transport students, they should provide proof of a valid automobile liability insurance policy providing not less than \$100,000.00 per individual and \$300,000.00 liability per occurrence, recognizing that the individual's insurance will be the first carrier sought for payment.

Class Trip:

A class trip will be permitted for eighth graders in the spring of their eighth grade year. The Board recognizes that a class trip may not relate specifically to the school curriculum but does provide an opportunity for students to develop socially and to celebrate their school experience with their classmates. The trip will be paid for through fund-raising activities as outlines in Policy IGDF. The duration and the destination of the class trip will be subject to approval by the Administration. Requests for the class trip should be submitted to the Administration by February 1.

APPROVED BY THE M.S.A.D. #30 BOARD OF DIRECTORS ON DECEMBER 3, 1996