

M.S.A.D. #30

LEAVE WITHOUT PAY

GCBD

Before leave without pay may be considered all other types of authorized leave which are applicable shall be expended.

Any request for leave without pay will have specific reasons for the request and definite dates, when possible. The request must also be in time for Board action at its regular meeting (at least one week before the Board meeting unless it is an emergency).

Situations where leave without pay may be considered are as follows: medical, bereavement, and family emergencies where appropriate leave has been expended. The frequency of requests may also be a factor in the decision.

Leave without pay will not be considered for recreation, getting child(ren) ready for school functions, to attend educational activities, or to extend a vacation.

The Board may request a recommendation from the administration before acting upon a request for leave without pay.

Requests for leave without pay will be considered by the board except in situations requiring immediate action when the superintendent may grant leave without pay.

APPROVED BY THE M.S.A.D. #30 BOARD OF DIRECTORS ON: 11/23/93