

M.S.A.D. #30
SCHOOL EQUIPMENT USE

EDC

Purpose:

To identify procedural guidelines for use of M.S.A.D. #30 equipment.

Need:

To provide head teachers and staff with a district-wide approved policy guide on utilization of "equipment" by citizens within the district.

For the purpose of this policy "equipment" is intended to include all non-book possessions of the district.

The intent of the M.S.A.D. #30 Board of Directors is that all district equipment remain within the school buildings for which it was intended with the following exceptions:

1. Some equipment is designed to be used throughout the district schools (ladder, tractor, truck, etc.) and should continue to be used in such a manner.
2. Other equipment such as cassettes, recorders, computers, projectors, etc., should remain within assigned buildings unless the professional staff determines changes are indicated.

The professional staff may have use of such equipment in their homes for the purpose of enhancing their preparation for instruction.

District residents may use such equipment in the school buildings only and under such guidelines as may be set by the head teacher/resource room coordinator. Such guidelines should include:

- a. Responsible person identification.
- b. Student management.
- c. Getting into building.
- d. Security (energy, doors).
- e. Equipment use orientation.
- f. Number in party.
- g. Approximate time of use.

APPROVED: 7/24/84.